

**Govt. of West Bengal**  
Office of the District Magistrate, Murshidabad,  
**(Social Welfare Section)**

Memo No. 383/SW/En/Msd

Date : 25 / 07 / 2024

**NOTIFICATION**

In pursuance of Memo No. 18/SW/O/3W-67/17 dt. 02.01.2024 of the Special Secretary to Govt. of West Bengal, WCD&SWD, online applications in prescribed format are invited from Indian citizens for the following vacant post under PWDV Act, 2005 on temporary and contractual basis for 1 (one) year in this district. Willing and eligible candidates shall be required to apply on or before the closing date i.e., **12/08/2024 up to 05:00 pm through online**. The relevant particulars like post, qualification, age limit, gender, monthly remuneration and anticipated vacancy position is stated in the following table. A candidate must go through the instruction thoroughly and carefully before submitting online application. Any omission / suppression of information shall lead to rejection of application or candidature at any point of time during the recruitment process without further intimation. The condition so prescribed shall not be relaxed. Selection will be made through walk in interview to be conducted by District Level Selection Committee, Murshidabad.

**TABLE**

| <i>S<br/>N</i> | <i>Name of<br/>the post</i> | <i>No of<br/>Post</i> | <i>Age</i>                               | <i>Educational Qualification</i>   | <i>Experience<br/>(Minimum)</i>  | <i>Computer<br/>skill</i>   | <i>Honorarium</i>   |
|----------------|-----------------------------|-----------------------|--|--|--|---|---|
| 1              | Protection Officer          | 1<br>(UR)             | Not more than 36 years as on 01.01.2023. | Master's Degree in Social Work / History/Geography/English /Political Science / Economics / Sociology /International Relations / Public Administration/LLB from a UGC recognized University. | At least 3 years of experience of working in the field of Social Work, preferably in Women Development | Good working knowledge of MS Office applications and email operation. | <b>Rs.14,000/-</b><br>(Honorarium 12,000.00 + TA 2000.00) |

- Candidates from Scheduled Castes/Scheduled Tribes and Other Backward Classes will get relaxation of age 5(Five) years and 3(Three) years as applicable over the prescribed age limit, respectively. Physically challenged persons having requisite certificate issued from competent authority of West Bengal shall also get relaxation in age up to 5 (five) years.
- Qualification as stated in the table must be possessed by the candidate on or before the date of publication of advertisement. If it is found during verification of testimonials at any later stage that the candidate has acquired qualification as stated above at any date after the date of publication of this advertisement, his / her candidature shall be summarily rejected.
- All required columns of the online application form are to be duly filled in.
- In case of regular/contractual employee, NOC from current employer is required.
- Evaluation of the candidates will be in the following way :-
  - Each candidate will be evaluated as per the following scoring system:**
    - Evaluation of education qualification : 30 marks
    - Computer test (practical) : 15 marks
    - Interview : 05 marks
  - Evaluation of educational qualification
    - In Graduation examination
      - If marks obtained less than or equal to 50% = 5 marks
      - If marks obtained less than 60 % & greater than 50 % =7 marks
      - If marks obtained more than or equal to 60 % = 10 marks
    - If candidate is Honours graduate, he/ she may get extra weightage of 5 marks for honours degree over and above the marks mentioned above.
    - In Post Graduation Examination
      - If marks obtained less than or equal to 50% = 5 marks
      - If marks obtained less than 60 % & greater than 50 % =10 marks
      - If marks obtained more than or equal to 60 % = 15 marks
- After evaluation of academic qualification top 20 candidates will be shortlisted on (1:20 ratio) for appearing in computer test and viva voce on the same day for the said post as mentioned in table above.
- The final merit list & panel of wait listed candidates will be prepared on the basis of total marks obtained in the evaluation of educational qualification, Computer Test and the Viva-Voce test.

8. The District Level Selection committee, (PWDV Act,2005), Murshidabad reserves the right to reject any application not properly submitted after due date. No offline application will be accepted.
9. Admission to the computer test and viva voce will be purely provisional subject to verification at any later stage. That is, candidature of any candidate shall be rejected straightway if he/she is found not eligible at any stage even after appearing in the examination. Request to change the schedule of any examination at any stage will not be entertained.
10. The short-listed candidates for computer test and viva-voce shall bring the documents in original and self-attested photocopies (for submission) in respect of identity proof, academic qualification, caste certificate (if any), date of birth, certificate of knowledge in computer, experience certificate, etc. for verification.
11. No TA/DA will be provided to attend this examination.
12. The authority reserves the right to change the procedure of any examination on the vacancy mentioned in this notice at any stage prior to selection.

**13. How to apply:**

- a) The candidate shall apply through online mode. Hard copy of application by hand or in ordinary post / registered post will not be entertained / accepted. Candidates shall apply / submit their application in the following website

**<https://dcpu.recruitmentmurshidabad.in>**

**Date of opening of online application from on 29/07/2024 from 10:30 am**

**Closing Date for submission of application on 12/08/2024 up to 05:00 pm**

- b) Candidate should provide his / her own mobile number during submission of online application. The said mobile is required to be kept active during the entire process of recruitment as information of recruitment may be communicated there from time to time.
- c) **Scanned copies of Original Documents to be uploaded during application:**
  1. Age proof: Admit Card/Registration Certificate/Pass Certificate of Madhyamik Pariksha or recognized equivalent examination
  2. Proof of Residence: Voter Card (EPIC)/Aadhar card/Ration Card.
  3. Academic Qualification & Qualification in computer course: as specified in Table.
  4. Caste Certificate (If applicable): caste certificate received from an appropriate authority is required to be uploaded (certificate issued outside of West Bengal will not be considered and candidate having such certificate shall be considered as general candidate. Disability certificate received from an appropriate authority is to be uploaded for Age relaxation at the time of Online application. (certificate issued outside of West Bengal will not be considered).
  5. Experience Certificate: Experience certificate from appropriate authority as mentioned in the Table above is required to be uploaded.
  6. Colour passport sized photograph (not more than six months old): The candidate is required to upload colour passport sized photograph of himself / herself during submission of online application. This photo must be retained by the candidate with himself/herself for production at any later stage. The background of such photo should be white or off-white with candidate facing straight ahead. No shadow should fall on the candidate's face. For religious reasons the applicant's head may be covered, but the entire face from chin to the top of the forehead must be uncovered and should be clearly visible. Eye glasses may be worn but in that case candidate's eyes shall be clearly visible. Wearing dark glasses is not acceptable unless the candidate is visually impaired. However, a candidate claiming to be visually impaired must produce appropriate certificate in support of his/her claim. Also photographs showing candidate wearing hat or like will not be accepted.
  7. Candidates are required to upload scanned copies of his / her full signature in black ink at the time of submission of application.

**CLOSING DATE FOR ONLINE SUBMISSION OF APPLICATION: 12/08/2024 up to 5:00 pm.**

For further details and information relating to date of written examination, computer test and viva voce test, the candidate is required to follow <https://depu.recruitmentmurshidabad.in> and <https://murshidabad.gov.in>

Relevant updates will be given there from time to time.

  
District Magistrate & Chairperson,  
Selection Committee,  
Murshidabad

**Memo No. 383 /1(74)/SW/En/Msd**

**Date : 25/07/2024**

*Copy forwarded for information and necessary action to :-*

1. The Principal Secretary to the Govt. of West Bengal, WCD&SWD, Bikash Bhawan, Kolkata – 700 091.
2. The Joint Secretary to the Govt. of West Bengal, WCD&SW, Bikash Bhawan, Kolkata – 700 091 with a request to make necessary arrangement to publish the notification in the website of Department and the website of the Banglarmukh.
3. The Director, Social Welfare, West Bengal.
4. The Ld. District Judge, Murshidabad
- 5-7. The Addl. District Magistrate (LR/Gen./Dev.), Murshidabad.
- 8 The Addl. Executive Officer, Murshidabad Zilla Parishad.
- 9 The Chief Medical Officer of Health, Murshidabad.
- 10-14. The Sub-Divisional Officer (All), Murshidabad.
- 15 The Senior Deputy Collector, Murshidabad
- 16 The DPO(SSM), Murshidabad
- 17 The Officer-in-Charge, Social Welfare Section, Murshidabad.
- 18 The District Social Welfare Officer, Murshidabad.
- 19-44. The Block Development Officer (All), Murshidabad.
- 45-70 The CDPO (all), Murshidabad
- 71 The District Child Protection Officer, Murshidabad.
- 72 The DIO, NIC, Murshidabad with a request to publish the notice in the district website i.e. [www.murshidabad.gov.in](http://www.murshidabad.gov.in)
- 73 The DICO, Murshidabad with a request to publish the notice in his office notice board and to publish the advertisement in one English daily and one Bengali daily.
- 74 The District Employment Officer, Berhampore, Murshidabad

  
District Magistrate & Chairperson,  
Selection Committee,  
Murshidabad